

Curriculum Vitae



Personal information

First name(s) / Surname(s) Lejla Čiva
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Nationality BiH
Date of birth 02/08/89
Gender Female

Desired employment / Occupational field

Creative team

Work experience

Dates October 2015 –
Occupation or position held Teaching Assistant
Main activities and responsibilities Teaching Assistant
Name and address of employer Sarajevo School of Science and Technology, Hrasnicka cesta 3A, 71 210
Type of business or sector Sarajevo Medical School
Dates July 11-15, 2011
Occupation or position held Assistant
Main activities and responsibilities Helping during presentations
Name and address of employer University of Sarajevo, Obala Kulina Bana br 7/II
71 000 SARAJEVO, BOSNA I HERCEGOVINA
Type of business or sector 20th INTERNATIONAL LASER PHYSICS WORKSHOP

Education and training

Dates 2005–2009
Title of qualification awarded –
Name and type of organisation providing education and training Srednja škola “Nikola Šop” (gimnazija)

Dates 2009–2014
 Title of qualification awarded Bachelor of physics
 Name and type of organisation providing education and training Faculty of Science, University of Sarajevo

Dates 2014–
 Title of qualification awarded –
 Name and type of organisation providing education and training Master study in medical radiation physics, Faculty of Science, University of Sarajevo

Dates 2015–
 Title of qualification awarded –
 Name and type of organisation providing education and training Medical physics for physicists, University of Heidelberg

Personal skills and competences

Mother tongue(s) Bosnian

Other language(s) English, German, Spanish, French

Self-assessment
European level ()*

English

German

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C1	Proficient user
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user

Social skills and competences

- Sociable (willing meeting and social interacting with people)
- Able to work well in teams (experience gained through different projects in high school education)
- Effective in public presentations (workshops and competitions during high school education)
- Ability to adapt to multicultural environments
- Communication skills (I have worked in organization and realization of various different conferences in various fields from students' rights to laser physics conference. When preparing a presentation for a seminar I ensure I understand the information, think about the key points I want to present and ensure I have any materials to back up what I am saying)

Organisational skills and competences

- Ability to organise creative workshops
- Project and team management
- Understands organizational mission

Computer skills and competences

Intermediate computer skills with Microsoft Office, Internet, Mathematica, Fortran 90, C

Artistic skills and competences

- Singing (elementary music school)
- Playing piano and clarinet

Other skills and competences

- Drawing
- Writing poems
- Travelling
- Creative
- Cooking